RESOURCES FOR HEAD TEACHING FELLOWS

For All Head TFs
*indicates information that may in part be specific to Gen Ed but nonetheless overall is relevant to all Head TFs

- Academic integrity
  - Harvard College Honor Code
  - Harvard Guide to Using Sources (a Harvard College Writing Program publication)
- FAS Academic Technology
- Accessible Education Office
- Bok Center for Teaching and Learning
  - Winter Teaching Week (Jan. 23-25)
- Book orders*
- Class schedule (new in 2018-2019)
- Classrooms (including section rooms)
  - Room inventory & contacts
  - FAS Registrar Classrooms Office
  - Roombook (opens in mid January for section-room requests)
  - Media requests
- Copyright
  - Copyright & Fair Use: A Guide for the Harvard Community
  - Copyright First Responders
- Course packs*
- Course websites
  - Canvas
  - Canvas trainings & office hours
- Family Education Rights & Privacy Act (FERPA)
- Instructional Lunch Fund*
- Library reserves
- Lotteries*
- Sectioning procedures and guidelines
  - Sectioning in my.harvard
- Sexual & gender-based harassment: FAS policy & resources

For Gen Ed Head TFs
- Program in General Education
  Smith Campus Center, 4th flr. 617-495-2563 gened@fas.harvard.edu generateducation.fas.harvard.edu
- Course Coordinators
  AI & CB: Doug Woodhouse (douglas_woodhouse@harvard.edu, 617-495-5027)
  ER, SW & USW: Jeff Hayes (jhayes@fas.harvard.edu, 617-496-9709)
  SLS & SPU [HUM]: Karen Galvez (karengalvez@fas.harvard.edu, 617-496-0249)
- General Education Pedagogy Fellows
  Bradley Craig (bcraig@fas.harvard.edu)
  Anna Hopper (ahopper@fas.harvard.edu)
- Support for Teaching in Gen Ed: An Online Guide (generaleducation.fas.harvard.edu/teaching-gen-ed)
- “Teaching in Gen Ed” (Bok Center Winter Teaching Week, Thursday, January 24th, 2-3)
  ***required for all TFs new to teaching in Gen Ed***
- Teaching Writing in Gen Ed
  - TF Guide